



ERSKINE WYATT

TRAINEE ACCOUNTANT – ERSKINE WYATT CHIANG MAI

Erskine Wyatt provides software and data processing support to mainly UK registered companies. The companies are professional service companies providing architectural, planning and finance support. Working-level English skills are required as clients are all foreign.

Job descriptions

Your role will be to provide high quality service to all clients, assisting with the accounting and administration service. Duties will include processing daily bank transaction and bank reconciliation, interest and administration queries, producing invoices and drafting management accounts and statutory financial statements under foreign law using specialist software for consideration by management and subject to audit.

You will be required to study for an International Accounting qualification with the Association of Chartered Certified Accountants (ACCA) with support from Erskine Wyatt. ACCA exams are conducted in Bangkok on a regular basis.

Salary : Probationary period (3 months) B10,000 with terms to be discussed after successful probationary period.
Office Hours : 11.00AM to 7.00PM (7 hour work day + 1 lunch hour)
Week: Monday to Friday with flexibility required on UK and Thai Public holidays

Qualifications

1. Able to understand, speak, read and write English
2. Accounting or Business Administration degree with average above 3.00
3. Only emails with RESUME/CV and degree TRANSCRIPT in English will be considered for an interview
4. Proficient using Microsoft office, training will be provided on in-house software.

Tel : 086 - 9028885 (Mr. Rachata Hiranyawong)

Tel : 082 – 7498849 (Ms. Atchara Chudasing)