



## HLL2013 Teaching Staff Meeting

Date: Tuesday 14, May 2013, Time: 13.30-15.00, Location: C3-106

# Meeting Agenda

- 1. HLL2013 Objectives**
- 2. Activity Schedule**
- 3. Useful Information**
  - 3.1 Number of students**
  - 3.2 Budget and how to report**
  - 3.3 Payment**
  - 3.4 Information & Help Unit**
  - 3.5 Lunch and drinking water**
  - 3.6 Team shirt**
- 4. Important Notice**
  - 4.1 Student attendance checking**
  - 4.2 Student satisfaction survey**

# 1. HLL2013 Objectives

1. To prepare Freshies for higher education using English in classes
2. To encourage Freshies to learn how to learn
3. To let Freshies to make new friends and learn how to live and work with friends

# 2. Activity Schedule

Time Date	08.30-10.00	10.00-10.15	10.15-11.45	11.45-13.30	13.30-15.30	15.30-16.15	16.15-18.15	
Sat, 18 May 2013	Registration (School of Management (except Aviation), Nursing, Medicine, Liberal Arts, Science)							
Sun, 19 May 2013	Registration (School of Information Technology, Agro-industry, Law, Management (Aviation), Cosmetic Science, Health Science)							
Mon, 20 May 2013	Opening Ceremony and Orientation			Lunch Break	MFU Treasure Hunt			
Tue, 21 May 2013	Required Activity 1	Break	Required Activity 2		Elective Activity 1	Break	Introduction of Division of Student Development Affairs and Living and Learning Support Center	
Wed, 22 May 2013	Required Activity 3		Required Activity 4		Elective Activity 2		The Inspiration	
Thu, 23 May 2013	Required Activity 5		Required Activity 6		Elective Activity 3		Seniors Meet Freshies	
Fri, 24 May 2013	Required Activity 7		Required Activity 8		Elective Activity 4		MFU Art & Culture	
Sat, 25 May 2013	Photographing for student ID card							
Sun, 26 May 2013	Required Activity 9	Break	Required Activity 10	Lunch Break	Elective Activity 5	Break	Self-awareness	
Mon, 27 May 2013	Required Activity 11		Required Activity 12		Elective Activity 6		Learning to Love	
Tue, 28 May 2013	Sports Day							
Wed, 29 May	Cross-cultural Fair and Exhibition Preparation			Lunch Break	Cross-cultural Fair and Exhibition / Closing Ceremony			

# 3. Useful Information

## 3.1 Number of students

<http://mfu.ac.th/other/howtolive/hll2013/>

## 3.2 Budget and how to report

- Schools take care of their own budget by the budget committee
- Ask for formal receipt when buy things for HLL2013 activity.
  - Name of customer: Mae Fah Luang University
  - Address: 333 Moo 1, T. Tasud, Muang, Chiang Rai
- Sign in and out **EVERYDAY**

# 3. Useful Information (Cont.)

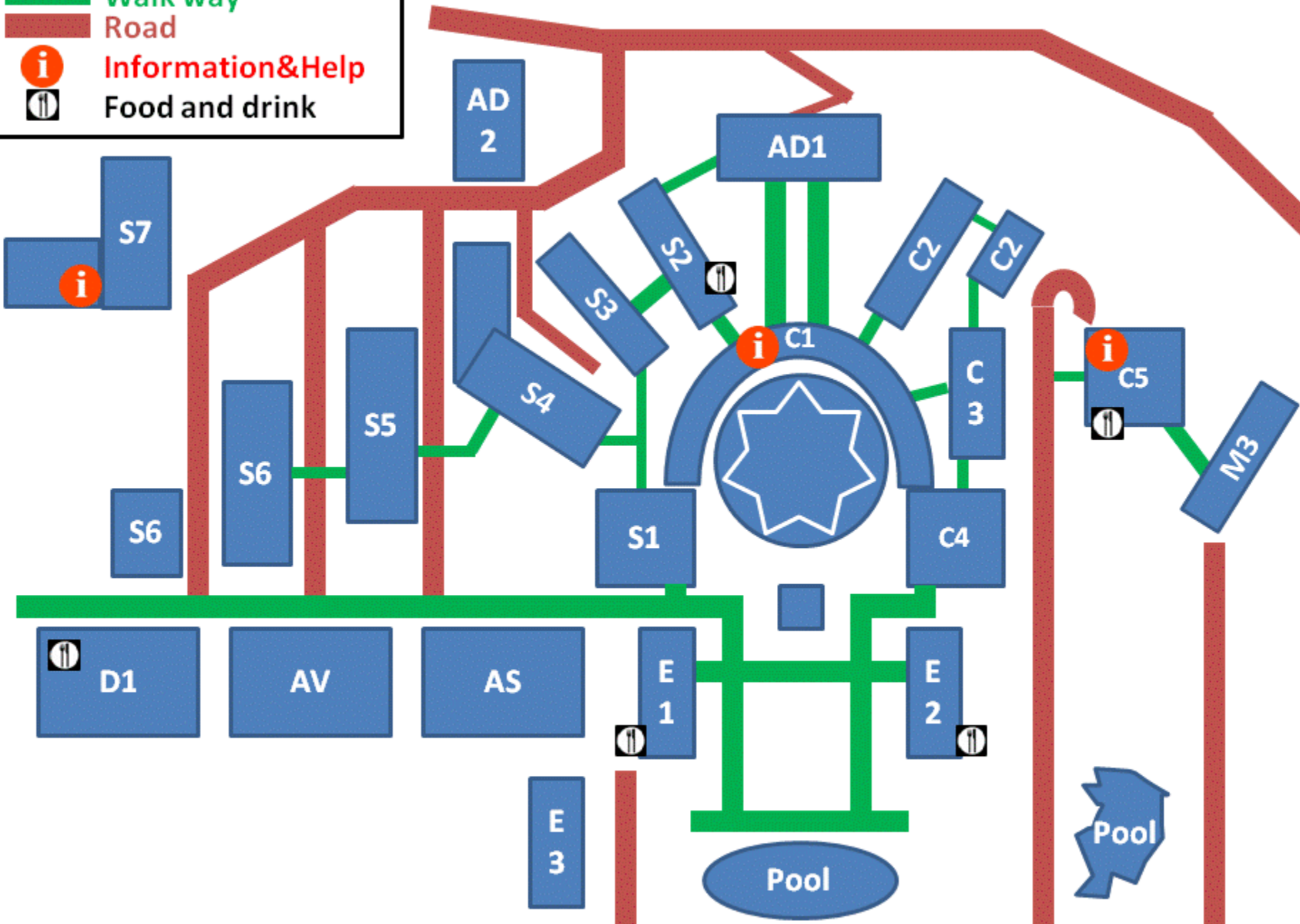
## 3.3 Payment

- Teaching staff 400 Baht/person/hr
- Teaching assistant 30 Baht/person/hr

## 3.4 Information & Help Unit (IHU)

- C1, C5, and S7 (Map)
- Ambulance parking points

- Walk way
- Road
- Information & Help
- Food and drink



# 3. Useful Information (Cont.)

## 3.5 Lunch and Drinking Water

- IHU-C1 : C1, C2, C3, S1, S3
- IHU-C5: C5, M3, Pre-clinic
- IHU-S7: S7, AV

## 3.6 Team shirt

- 20 (Opening ceremony) or 21 (First day activity) and 29 (Closing ceremony) May 2013
- And whenever you like



# 4. Important Notice

## 4.1 Student attendance checking

- Stamp IN and OUT (TAs help)
- Stampers will be distributed to each school.

## 4.2 Student satisfaction survey

- Please inform students.

Barcode

## Attendance and Satisfaction Survey

### Instructions

1. Have the attendance stamped for each activity that the student attends before it begins and after it finishes.
2. Fill in the satisfaction survey for each activity after it has finished (use "✓" symbol).

### Required Activities

Activity	Date	Attendance		Satisfaction Survey				
		In	Out	Very Satisfied	Satisfied	Neutral	Unsatisfied	Very Unsatisfied
Understanding lectures: Note-taking, Graphic Organizers, Classroom Language								
Research Skills								
Critical and Analytical Thinking								
How to use dictionaries								
How to calculate your GPAX?								
IT for MFU's Life								

Activity	Date	Attendance		Satisfaction Survey				
		In	Out	Very Satisfied	Satisfied	Neutral	Unsatisfied	Very Unsatisfied
Time management, Planning, Monitoring and Evaluating your learning, SALLC								
Presentation Skills								
Exam-taking strategies								
Math for University Students								
MFU mail: More than email that you know								
Know Your Library								

## Elective Activities

Activity	Date	Attendance		Satisfaction Survey				
		In	Out	Very Satisfied	Satisfied	Neutral	Unsatisfied	Very Unsatisfied
<i>Place "Your Elective Activities" label here.</i>								
Overall "How to live and learn on campus"								

## Extra Activities

Activity	Date	Attendance		Satisfaction Survey				
		In	Out	Very Satisfied	Satisfied	Neutral	Unsatisfied	Very Unsatisfied
Introduction: Division of Student Development and Living and Learning Support Center	21/05							
The Inspiration								
Seniors meet Freshies								
MFU Art & Culture	24/05							
Self Awareness	26/05							
Learning to Love	27/05							
Sports Day	28/05							

Barcode

Name: \_\_\_\_\_

School/Major: \_\_\_\_\_

# 5. Others (If any)

## 5.1 Senior students in the classes.

- About 25 students
- If you know them, please ignore them because they are on their duties.

## 5.2 TAs working for TLDC

- 40 students
- They can provide information and help.

How to  
**Live & Learn**  
  
 **On Campus**

**Thank you**